



# NLC India Limited

("Navratna" – A Government of India Enterprise)

## HR DEPARTMENT : CORPORATE OFFICE

Corporate Office: Block-I, Neyveli-607 801, Cuddalore District, TAMILNADU  
(Regd. Off.: 135 Periyar EVR High Road, Kilpauk, Chennai-600 010)

IN: L93090TN1956GOI003507  
Website : [www.nlcindia.com](http://www.nlcindia.com)  
FAX : 04142-252645, 252646

Advt.No.CORP/HR/569/ADV/2021-10

Date: 06-08-2021

### **NOTIFICATION FOR ENGAGEMENT OF ADVISOR (SALES) FOR TALABIRA PROJECT NLC INDIA LIMITED AS PER NLCIL'S POLICY FOR AVAILING SERVICES OF PERSONS AT JUNIOR LEVEL ON TENURE/SHORT TERM CONTRACT BASIS.**

NLC India Limited (NLCIL), a premier "NAVRATNA" Public Sector Enterprise with a present annual turnover of Rs. 7249.63 crore is spreading its wings in the frontiers of Mining (Lignite & Coal), Thermal Power generation and Renewable energy.

NLC India Limited invites applications for engagement of Full Time Advisor from retired executives of minimum E6 grade and above from Public sector undertakings/ Government Services only, on short-term contract basis for a period of **ONE YEAR**.

The eligibility criteria, terms of engagement, pay and allowances, other benefits are mentioned below:

1.	Name of the Post	<b>Advisor (Sales)</b>
2.	No. of Posts / Place of Posting	<b>One Post / Sambalpur, Odisha.</b>
3.	Grade	<b>E6 Grade &amp; above</b>
4.	Nature of work	<ol style="list-style-type: none"><li>1. Monitoring of coal dispatch/ off take of coal to ensure assured quality &amp; quantity of coal is made available to consumers.</li><li>2. Liaison with customers, and coordination with Railway &amp; Govt. Authorities, MCL, NTPL etc.</li><li>3. Supervision on Coal Yard areas.</li><li>4. Maintaining Coal Stock.</li><li>5. Supervising sales &amp; ensuring timely issuance of delivery orders, and any other works assigned by Project Head/ Talabira from time to time.</li></ol>
5.	Qualification	<b>Degree or Diploma in Mining Engineering with First Class Mines Manager Certificate (Coal) issued by DGMS.</b>
6.	Experience	Experience of working in open cast coal mines. Should have exposure to management of coal stocks, coal quality, functioning of weigh bridges and handling of coal dispatch by road/ rail. Liaison experience with state, district officials, consumers, transporters, traders, railway authorities etc. regarding matters related to coal sales and dispatch. Preference will be given to candidates having exposure to coal.
7.	Max. Age Limit	Should be less than 64 years of age as on the date of application.

8.	Terms and Conditions	<p>a) The selected Consultant would be stationed at Talabira, Sambalpur, Odisha.</p> <p>b) Notice period for termination of Contract – one month’s notice or consolidated compensation amount from either side or as indicated in the Terms &amp; Conditions of the appointment.</p> <p>c) The Consultant so engaged shall maintain absolute integrity and secrecy of the Company’s business and shall not engage himself with any other business during his tenure as Consultant. He shall perform the duties of the Consultant with due diligence</p> <p>d) Tax- In case of payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>e) Engagement of Consultant is subject to Vigilance clearance for last ten years from the companies where he worked.</p> <p>f) Persons who have retired through Voluntary Retirement Scheme shall not be considered.</p> <p>g) Only Indian Nationals are eligible to apply.</p> <p>h) All qualifications should be from Universities / Institutions recognized and approved by India.</p> <p>i) Knowledge of Hindi &amp; English is essential.</p> <p>j) All computations of age / experience / requirement / qualification shall be done w.r.t. the last date of receipt of application.</p> <p>k) Other terms and conditions will be as per NLCIL’s policy in vogue.</p>
9.	Remuneration	Consolidated monthly compensation/honorarium will be fixed in the minimum of the scale of pay in which he/she was retired.

The application Forms can be downloaded from NLCIL website [www.nlcindia.in](http://www.nlcindia.in) under the caption “**CAREERS**” (Advisor/Consultant).

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents.

1. Proof of Age (Matriculation certificate)
2. Copy of relieving order from the company last worked.
3. Certificates of Qualification and Experience

The documents and application form may be submitted in a cover **super scribing the post applied for** and the Advertisement Number and the same shall reach the office of The Chief General Manager (HR), NLC India Limited, Corporate Office, Block-01, Neyveli – 607 801 (Tamilnadu) by Registered post/Speed Post by **16-08-2021**. NLCIL Management shall not be responsible for delay in transit, if any. Applications received after the due date will not be considered.

Selection will be done on the basis of performance in the interview. NLCIL reserves the right to shortlist candidates for interview/Selection process.

NLCIL reserves the right to cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments in this notification will be published on NLCIL website only.

No TA/DA will be paid to any candidate for appearing in interview/selection process.

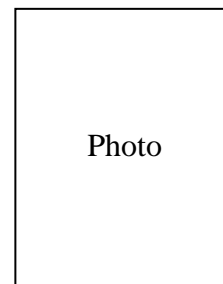
The decision of Competent Authority of NLCIL in the matter will be final & binding upon all.

Sd-  
**CHIEF GENERAL MANAGER (HR)**

## APPLICATION FORMAT

### For the Post of ADVISOR (SALES) at TALABIRA PROJECT

1. Name (in block letter) :
2. Emp. No. (if retired from NLC/other CPSEs) :
3. Father's Name :
4. Present address for Communication :
5. Contact No. :
6. E-mail ID :
7. Permanent Address :
8. Date of Birth :
9. Educational Qualification :
10. Experience :
11. Details as prescribed below :



Name of Organization/ Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay (where applicable)	Discipline	Period of last post held	Remark

12. Special Achievement (If any) :
13. Details of any Departmental Case or Court Case (if pending) :
14. Any Other Information relevant to the post :

Signature of the candidate with date

List of Enclosures: