



NLC India Limited

("Navratna" – A Government of India Enterprise)

HR DEPARTMENT : CORPORATE OFFICE

Corporate Office: Block-I, Neyveli-607 801, Cuddalore District, TAMILNADU
(Regd. Off.: 135 Periyar EVR High Road, Kilpauk, Chennai-600 010)

IN: L93090TN1956GOI003507
Website : www.nlcindia.com
FAX : 04142-252645, 252646

Advt.No.CORP/HR/569/ADV/2021-14

Date: 11-08-2021

NOTIFICATION FOR ENGAGEMENT OF ADVISOR (TO CORPORATE IR ON MATTERS OF INDUSTRIAL CO-OPERATIVE SOCIETY) AS PER NLCIL'S POLICY FOR AVAILING SERVICES OF FORMER/RETIRED SENIOR EXECUTIVES AS ADVISORS / CONSULTANT.

NLC India Limited (NLCIL), a premier "NAVRATNA" Public Sector Enterprise with a present annual turnover of Rs. 7249.63 crore is spreading its wings in the frontiers of Mining (Lignite & Coal), Thermal Power generation and Renewable energy.

NLC India Limited invites applications for engagement of Full Time Advisor from retired executives of minimum E8 grade, from Public sector undertakings for a period of **SIX MONTHS**.

The eligibility criteria, terms of engagement, pay and allowances, other benefits are mentioned below:

1.	Name of the Post	Advisor (to corporate IR on matters of Industrial Co-operative society)
2.	No. of Posts / Place of Posting	One Post / Neyveli
3.	Grade	E8 Grade & above - Retired from CPSEs
4.	Nature of work	Advisory role on matters relating to 1. Induction of new membership into Labour Industrial Co-operative Society. 2. Liasoning with IT department on matters of Income Tax remittance / refund. 3. Liasoning with Unit Heads and Indcoserve on signing of work agreements. 4. Advising NLCIL on other matters of Industrial Society.
5.	Qualification	Bachelor Degree in Engineering or MBA from a recognized University / Institute.
6.	Experience	Experience in awarding / executing Contract Agreements. Preference for those who have experience in managing Industrial Co-operative society of large size.
7.	Max. Age Limit	62 years

8.	Terms and Conditions	<p>a) The selected Advisor would be stationed at Neyveli.</p> <p>b) Notice period for termination of Contract – one month’s notice or consolidated compensation amount from either side or as indicated in the Terms & Conditions of the appointment.</p> <p>c) The Advisor so engaged shall maintain absolute integrity and secrecy of the Company’s business and shall not engage himself with any other business during his tenure as Advisor. He shall perform the duties of the Advisor with due diligence</p> <p>d) Tax- In case of payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</p> <p>e) Engagement of Advisor is subject to Vigilance clearance for last ten years from the companies where he worked.</p> <p>f) Persons who have retired through Voluntary Retirement Scheme shall not be considered.</p> <p>g) Only Indian Nationals are eligible to apply.</p> <p>h) All qualifications should be from Universities / Institutions recognized and approved by India.</p> <p>i) All computations of age / experience / requirement / qualification shall be done w.r.t. the last date of receipt of applications.</p> <p>j) Other terms and conditions will be as per NLCIL’s policy in vogue.</p>
9.	Remuneration	Consolidated monthly compensation/honorarium will be fixed in the minimum of the scale of pay in which he/she was retired.

The application Forms can be downloaded from NLCIL website www.nlcindia.in under the caption “**CAREERS**” (Advisor).

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents.

1. Proof of Age (Matriculation certificate)
2. Copy of relieving order from the company last worked.
3. Certificates of Qualification and Experience

The documents and application form may be submitted in a cover **super scribing the post applied** for and the Advertisement Number and the same shall reach the office of The Chief General Manager (HR), NLC India Limited, Corporate Office, Block-01, Neyveli – 607 801 (Tamilnadu) by Registered post/Speed Post by **21-08-2021** NLCIL Management shall not be responsible for delay in transit, if any. Applications received after the due date will not be considered.

Selection will be done on the basis of performance in the interview. NLCIL reserves the right to shortlist candidates for interview/Selection process.

NLCIL reserves the right to cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments in this notification will be published on NLCIL website only.

No TA/DA will be paid to any candidate for appearing in interview/selection process.

The decision of Competent Authority of NLCIL in the matter will be final & binding upon all.

CHIEF GENERAL MANAGER (HR)

APPLICATION FORMAT

For the Post of ADVISOR (to Corporate IR on matters of Industrial Co-operative society), Neyveli.

vide Advt. No. CORP/HR/569/ADV/2021-14, Dt. 11-08-2021

1. Name (in block letter) :
2. Emp. No. (if retired from NLC/other CPSEs) :
3. Father's Name :
4. Present address for Communication :
5. Contact No. :
6. E-mail ID :
7. Permanent Address :
8. Date of Birth :
9. Educational Qualification :
10. Experience :
11. Details as prescribed below :

Photo

Name of Organization/ Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay (where applicable)	Discipline	Period of last post held	Remark

12. Special Achievement (If any) :
13. Details of any Departmental Case or Court Case (if pending) :
14. Any Other Information relevant to the post :

Signature of the candidate with date

List of Enclosures: