



# NLC India Limited

("Navratna" – A Government of India Enterprise)

## HR DEPARTMENT : CORPORATE OFFICE

Corporate Office: Block-1, Neyveli-607 801, Cuddalore District, TAMILNADU  
(Regd. Off.: 135 Periyar EVR High Road, Kilpauk, Chennai-600 010)

IN: L93090TN1956GOI003507

Website : [www.nlcindia.com](http://www.nlcindia.com)

FAX : 04142-252645, 252646

Advt.No.CORP/HR/569/ADV/2022-45

Date: 02-06-2022

### **NOTIFICATION FOR ENGAGEMENT OF ADVISOR FOR CORPORATE PLANNING & PROJECTS MONITORING (CP&PM) AS PER NLCIL'S POLICY FOR AVAILING SERVICES OF FORMER/RETIRED SENIOR EXECUTIVES AS ADVISORS / CONSULTANTS.**

NLC India Limited (NLCIL), a premier "NAVRATNA" Public Sector Enterprise is spreading its wings in the frontiers of Mining (Lignite & Coal), Thermal Power generation and Renewable energy.

NLC India Limited invites applications for engagement of Full Time Advisor from retired executives of minimum E8 grade and above from NLCIL or any other Public sector undertakings for a period of **One Year**.

The eligibility criteria, terms of engagement, pay and allowances, other benefits are mentioned below:

1.	Name of the Post	<b>Advisor for Corporate Planning &amp; Projects Monitoring (CP&amp;PM)</b>
2.	No. of Posts	One Post
3.	Place of Posting	Neyveli
4.	Grade/Level	General Manager (E8 Grade) and above, retired from CPSEs.
5.	Nature of work	The important deliverables are including and not limited to the following: <ul style="list-style-type: none"><li>• Organizing monthly Production Performance Review meeting of all Mines, Thermal &amp; Renewable Units and Project Progress Review Meetings for current ongoing &amp; upcoming projects of NLCIL &amp; it's JV companies.</li><li>• Requires meticulous Micro level planning &amp; Tracking of Project Progress to apprise the bottlenecks during project execution, construction &amp; commissioning of the units to the Top Management for their intervention.</li><li>• Identifying &amp; analysing critical issues w.r.to production &amp; project related activities, suggest and appraise top Management way forward to resolve the issues.</li><li>• Coordination with various officials including Ministry &amp; Govt., officials.</li><li>• Strategic planning &amp; preparation of Corporate Plan to achieve the Vision of the Company.</li><li>• Preparation and Issuing Record Notes of Discussion (RND) for the top level management / Ministerial review meetings.</li><li>• Close follow up of actionable points discussed in the top level management / Ministerial review meetings.</li></ul>

6.	Qualification	Bachelor's Degree in Engineering from a recognized University / Institute.
7.	Experience	<ul style="list-style-type: none"> <li>• Minimum cumulative post qualification experience of 30 years in Public sector and should have experience in the following areas.</li> <li>• Experience in Planning &amp; monitoring the progress of large coal/lignite based Projects under implementation, Projects under award and coordinating for the Projects in pipeline.</li> <li>• Experience in Strategic planning &amp; preparation of Corporate Plan of the Company.</li> <li>• The Domain experts those who have relevant experience in the Project execution &amp; Infrastructure Development activities of 500 / 660 MW Lignite / Coal based Thermal Power Projects in the last five years are preferred.</li> <li>• Sound Knowledge in Tendering activities and Contract Management.</li> <li>• Experience in Management Information System (MIS), reporting the progress of the company.</li> <li>• Experience in updation of portals like PMG, MDMS, OCMS, e-CPMP.</li> </ul>
8	Max. Age Limit	The upper age limit persons to be considered for engagement shall not exceed 64 years of age.
9.	Terms and Conditions	<ol style="list-style-type: none"> <li>a) The selected Advisor would be stationed at Neyveli.</li> <li>b) Notice period for termination of Contract – one month's notice or consolidated compensation amount from either side or as indicated in the Terms &amp; Conditions of the appointment.</li> <li>c) The Advisor so engaged shall maintain absolute integrity and secrecy of the Company's business and shall not engage himself with any other business during his tenure as Advisor. He shall perform the duties of the Advisor with due diligence</li> <li>d) Tax- In case of payment of GST is required, then the same shall be reimbursed on production of proof of such payment.</li> <li>e) Persons who have retired through Voluntary Retirement Scheme shall not be considered.</li> <li>f) Only Indian Nationals are eligible to apply.</li> <li>g) All qualifications should be from Universities / Institutions recognized and approved by India.</li> <li>h) All computations of age / experience / requirement / qualification shall be done w.r.t. the last date of receipt of applications.</li> <li>i) Other terms and conditions will be as per NLCIL's policy in vogue.</li> </ol>
10.	Remuneration	Consolidated monthly compensation / honorarium will be fixed in minimum of the scale pay in which he / she retired. <b>(or)</b> as may be recommended by Selection Committee.

The application Forms can be downloaded from NLCIL website [www.nlcindia.in](http://www.nlcindia.in) under the caption “**CAREERS**” (Advisor).

Interested candidates fulfilling the above criteria may submit their resume along with following (self-attested) documents.

1. Proof of Age (Matriculation certificate)
2. Copy of relieving order from the company last worked.
3. Certificates of Qualification and Experience
4. Last drawn Pay Slip.

The documents and application form may be submitted in a cover **superscribing the post applied** for and the Advertisement Number and the same shall reach the office of The Chief General Manager (HR), NLC India Limited, Corporate Office, Block-01, Neyveli – 607 801 (Tamilnadu) by Registered post/Speed Post by **13-06-2022**. NLCIL Management shall not be responsible for delay in transit, if any. Applications received after the due date will not be considered.

Selection will be done by a Selection Committee. NLCIL reserves the right to shortlist candidates for Selection process.

NLCIL reserves the right to cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/amendments in this notification will be published on NLCIL website only.

The decision of Competent Authority of NLCIL in the matter will be final & binding upon all.

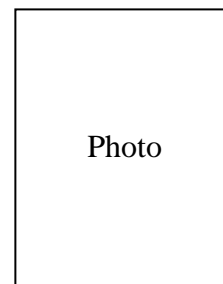
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**CHIEF GENERAL MANAGER (HR)**

## APPLICATION FORMAT

### For the Post of Advisor for Corporate Planning & Projects Monitoring (CP&PM), Neyveli.

*vide Advt. No. CORP/HR/569/ADV/2022-45, Dt. 02-06-2022*

1. Name (in block letter) :
2. Emp. No. (if retired from NLC/other CPSEs) :
3. Father's Name :
4. Present address for Communication :
5. Contact No. :
6. E-mail ID :
7. Permanent Address :
8. Date of Birth :
9. Educational Qualification :
10. Experience :
11. Details as prescribed below :



Name of Organization/ Deptt.	Last Post Held	Grade	Basic Pay with Grade Pay (where applicable)	Discipline	Period of last post held	Remark

12. Special Achievement (If any) :
13. Details of any Departmental Case or Court Case (if pending) :
14. Any Other Information relevant to the post :

Signature of the candidate with date

List of Enclosures: